

ALLEN  
ELEMENTARY  
SCHOOL'S  
REOPENING  
PLAN

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March 24, 2021



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## **Distance Learning Schedule:**

	<b>Monday - Thursday</b>
<b>Kindergarten:</b>	<b>8:50 – 12:05 pm</b>
<b>1st – 3rd:</b>	<b>8:50 – 12:55 pm</b>
<b>4th – 6th:</b>	<b>8:50 – 1:05 pm</b>

	<b>Fridays</b>
<b>Kindergarten:</b>	<b>8:50 – 11:25 am</b>
<b>1st – 3rd:</b>	<b>8:50 – 11:25 am</b>
<b>4th – 6th:</b>	<b>8:50 – 11:25 am</b>



**DISTANCE LEARNING  
SCHEDULE**

**Ella B. Allen Elementary School  
Hybrid Model Schedule  
Grades K-6**

**Mondays through Thursdays for Students, K-6 in Hybrid Model**

Cohort A: AM/Morning Session: Mondays - Thursdays	Monday – Thursday
Arrival - Welcoming Students on Blacktop: 10 min	8:40 am – 8:50 am
Instruction: 155 min	8:50 am – 11:25 am
Students Dismissed	11:25 am
Cohort B: PM/Afternoon Session: Mondays - Thursdays	Monday – Thursday
Arrival - Welcoming Students on Blacktop: 10 min	12:25 pm – 12:35 pm
Instruction: 155 min	12:35 pm – 3:10 pm
Students Dismissed	3:10 pm

**Distance Learning Fridays for Students, K-6 in Hybrid Model**

For Cohorts A and B: Distance Learning Fridays	Fridays
Synchronous Instructional Online Minutes: 155 min	8:50 am – 11:25 am
Asynchronous Instructional Minutes (varies by grade level)	school-wide lunch at 1:05 pm

# HYBRID/ IN-PERSON SCHEDULE

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# WHEN WILL I FIND OUT?

The answer is...

...very soon. We will have final rosters by April 9, 2021.

- While we did our very best to accommodate parent preferences, in some cases this was not possible.
- There were some families that wanted the AM, but ended up with the PM cohort.
- There were some families that wanted in-person instruction who will be placed in distance learning.
- Many children will experience a change of classroom teacher.

# WHEN WILL I FIND OUT?

- A waitlist will be maintained and if space opens, it will be offered to families on the waitlist.
- Make sure the school office has your correct email address on file.



No one wants this.

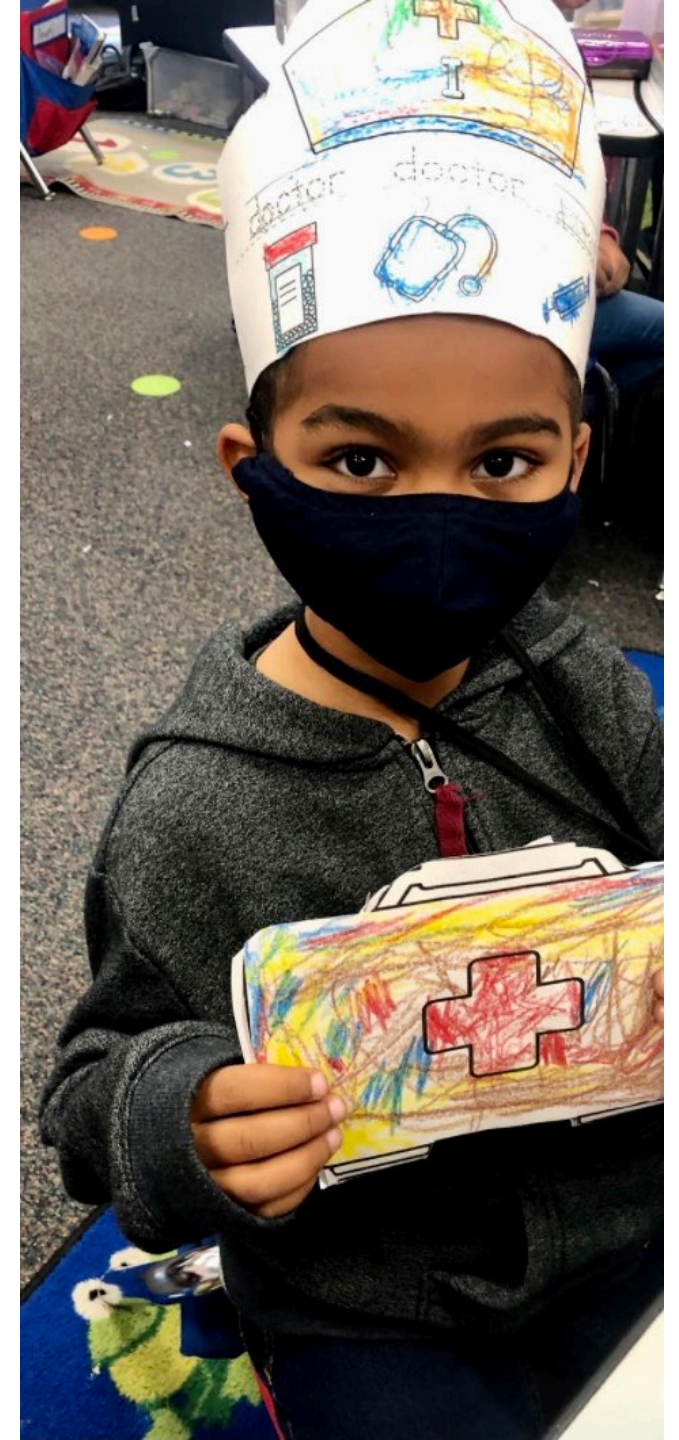


# HYBRID/ IN-PERSON LEARNING



Students on campus will maximize interaction time with peers and teachers. This means...

- We will reduce the amount of time kids are behind the computer for on campus learning.
- Students will complete their online assignments, such as Achieve 3000 and i-Ready Math, during their asynchronous time at home.
- Students will take VAPA classes during asynchronous time.
- Students with IEPs will access services during asynchronous time to the extent possible.



# HYBRID/ IN-PERSON LEARNING

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## *What should students bring to campus?*

Your child's teacher will communicate with you what he/she needs to learn. We want to maximize peer-to-peer and student to teacher learning opportunities and reduce time behind a computer screen. Students will **not** need to bring a backpack or lunch to school.

Students will need:

- A refillable water bottle (with your first and last name in permanent marker on it)
- A jacket or hoodie or sweatshirt for chilly mornings and damp afternoons
- Pencils, paper, and books as directed by your child's teacher



# HYBRID/IN-PERSON STUDENT ARRIVAL PROCEDURES



- There will be assigned entry points and gates will be open 10 minutes before class starts.
- All students arriving **by car** will use the traffic loop in front of Daly Academy and remain in the car for the health screening.
  - K-1 students will enter and exit through the kinder gate at the ramp.
  - 2<sup>nd</sup> to 6<sup>th</sup> students will enter through the gate near Daly Academy.
  - Students in the DLSP, students walking to school from their homes, and students who arrive late will arrive through the front gates.
- Only students are allowed to enter campus through the gates. No parents and volunteers are allowed on campus at this time.
- Parents and community members coming to campus to conduct business must have an appointment and enter through the front office.
- All students will go directly to their class line up location at the Kinder area (grades K & 1) or on the blacktop (grades 2-6), with the rainy day location outside of their classrooms under the covered hallways.

# STUDENT INGRESS (ENTRY)





# STUDENT HEALTH SCREENING

- Students arriving by car will stay in the vehicle until directed to exit by a staff member.
- Parent will agree to the **Thumbs Up** screening process, affirming that child is healthy and has no symptoms and that no one in the household has symptoms consistent with COVID-19.
- Staff member will take temperature of the child.
- Child will exit car and walk onto campus through gates and line up on dots on blacktop.

# THUMBS UP

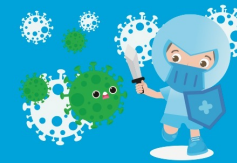


## THUMBS UP HEALTH SCREENING



By giving us a “Thumbs Up” you are confirming that your child does not have any of these symptoms:

- Fever 100° or higher
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea



By giving us a “Thumbs Up” you are confirming in the last 10 days that your child has not been in close contact with an individual who tested positive for the COVID-19 virus.



By giving us a “Thumbs Up” you are confirming that we can take your child’s temperature.



# HEADING TO CLASS

Students will wait in designated areas on a dot, reading or talking quietly, until a staff member walks them to class.

Many hallways have arrows to designate direction of walking.



# STUDENT INGRESS (ENTRY)

- **Students will sit on their dots.**



# HEALTH AND SAFETY PROCEDURES

## Temperature and Symptom Checking

- Completed every day prior to entering the campus gates.
- All symptoms **must** be asked daily. Please use the Thumbs Up health screening to the right as a reference.
- Students that arrive late or are in the DLSP will have an “I’ve been checked” pass to enter class.



## THUMBS UP HEALTH SCREENING



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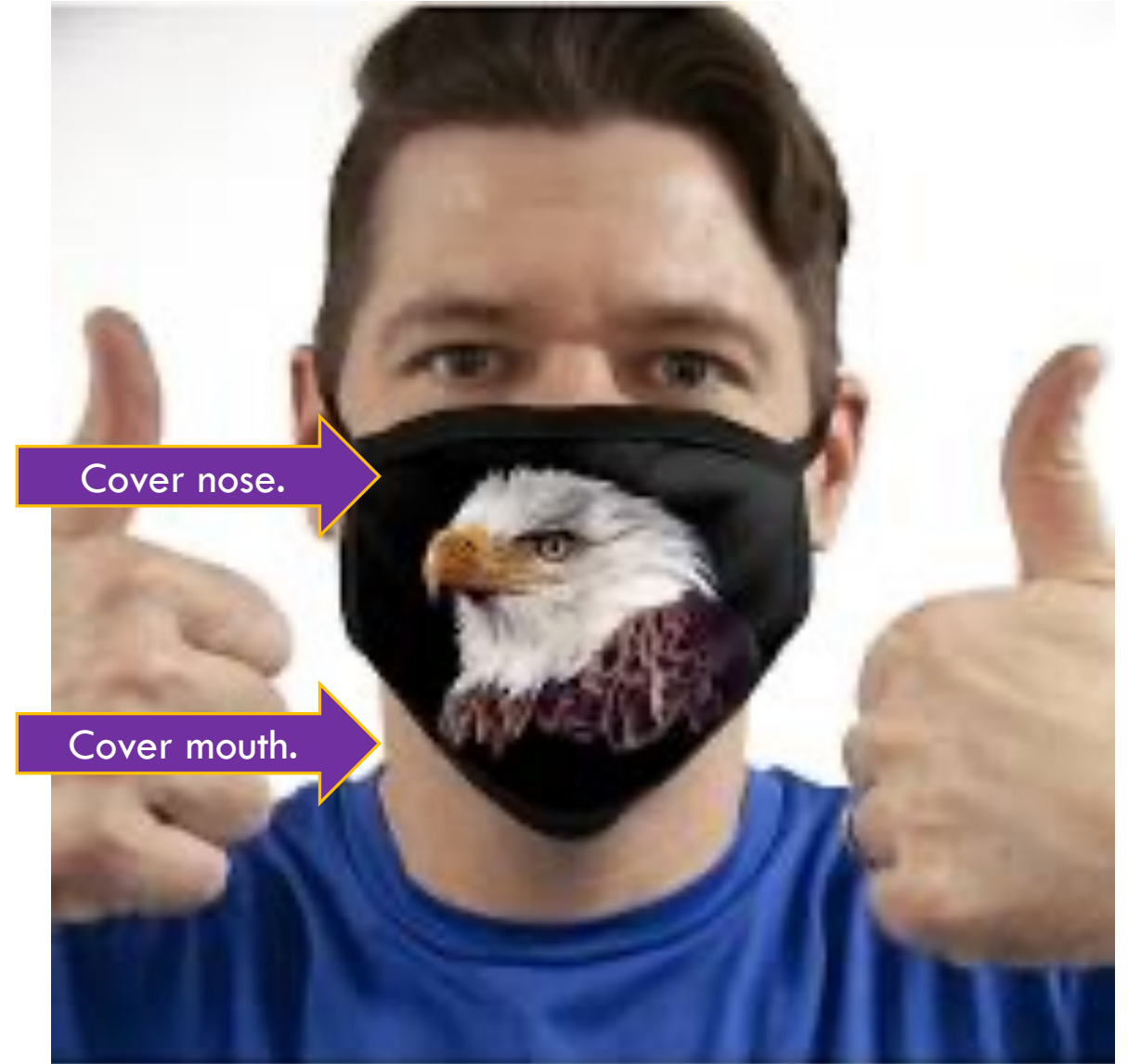


By giving us a “Thumbs Up” you are confirming that we can take your child’s temperature.

# HEALTH AND SAFETY PROCEDURES

## Masks:

- Staff and students are expected to wear a facemask over their nose and mouth while on campus.
- Masks must be worn when entering and exiting campus.
- Parents must also wear a mask correctly.





# HEALTH AND SAFETY PROCEDURES



Handwashing:

- Students and staff will be encouraged to wash their hands with soap and water often and use hand sanitizer when soap and water are not available. This will happen when...
  - Home: Arriving and leaving home
  - School: Arriving and leaving school
  - Restroom: Before and After using the restroom
  - Tissue: After blowing nose with a clean tissue and throwing it away
  - Snack time: Before and After eating food
  - Breathing Break: Before and After being outside
  - As directed to by a staff member: If a staff member notices a safety concern

# STUDENT HEALTH IN THE CLASSROOM

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## Chula Vista Elementary School District Flow Chart to care for students in the classroom

If a student has this	do this
Bug bites	Wash area with soap and water in class, use classroom stock calamine lotion
Chapped Lips	Apply Vaseline with Q-tip from your first aid bag
Cut – small scrape	Wash area with soap and water in class, use classroom stock bandage if needed

If a student or staff member becomes ill while at school, that person will be isolated and sent home immediately.

# WHEN TO SEND A STUDENT TO THE HEALTH OFFICE

Students and staff who develop symptoms of COVID-19 will be isolated and sent home.

- ✘ Had a fever over 100°  
chills or feeling sick or achy?
- ✘ Had a stomach ache,  
vomited or had diarrhea?
- ✘ Had a cough, sore throat or  
difficulty breathing?
- ✘ Been unable to taste or  
smell?
- ✘ Had a runny or stuffy nose?
- ✘ Felt tired or had a  
headache?
- ✘ Been around someone with  
COVID?



If you answered "yes" to any of these questions, please see the Health Clerk.

# FRESH AIR AND BREAKS

- Teachers can keep doors (and windows) open.
- Teachers will schedule breathing break times to take students outside.
- When outside:
  - Students must maintain at least 6 feet away from others.
  - ***Students may bring a snack to eat and eat it at their breathing break. Please make sure your child knows how to open the package and that he/she must wait until the break to eat outside.***
  - Masks can be taken off at this time – ***if students are 6 feet away from others.***
  - Students cannot mix or stand with students in other classes/cohorts.

# BREATHING BREAK SCHEDULE



## Breathing Break Schedule – AM

<b>Time</b>	10:20 – 10:30 am	9:40 – 9:50 am	10:30 – 10:40 am	10:45 – 10:55 am	10:05- 10:15 am	9:50 – 10:00 am	10:55 – 11:05 am
<b>Teacher</b>	Davies (Kinder)	Chamu (First)	Burnham (Second)	Farlow (Third)	Michel (Fourth)	Schultze (Fifth)	Manaig (Sixth)

## Breathing Break Schedule – PM

<b>Time</b>	2:10 – 2:20 pm	2:20 – 2:30 pm	1:45 – 1:55 pm	2:30 – 2:40 pm	1:55 – 2:05 pm	1:30 – 1:40 pm	2:40 – 2:50 pm
<b>Teacher</b>	Davies (Kinder)	Chamu (First)	Burnham (Second)	Farlow (Third)	Michel (Fourth)	Schultze (Fifth)	Manaig (Sixth)

# NEED TO KNOW

- We recommend students use the bathroom at home before coming to school to maximize time on campus for learning and social interaction.
- We recommend students eat breakfast (for the AM cohort) and lunch (for the PM cohort) before coming to school. *There will be no meals served to students on campus outside of the weekly meal distribution on Mondays.*





# RESTROOMS

■ All student restrooms are open for any age, though we recommend the following when possible:

- 100 building – Kindergarten in the classroom
- 200 building – Grades 1-3
- 500 building – Grades 4 -6

■ When using the restroom, students must place their classroom's bathroom pass on the maximum occupancy sign on the door of the bathroom using the magnet.

# RESTROOMS

- Students are expected to wash their hands in the restroom before leaving it. They are also expected to wash their hands or use hand sanitizer when they return to their classroom.
- All students are expected to wear their facemask to and from the restroom and also while in the restroom.



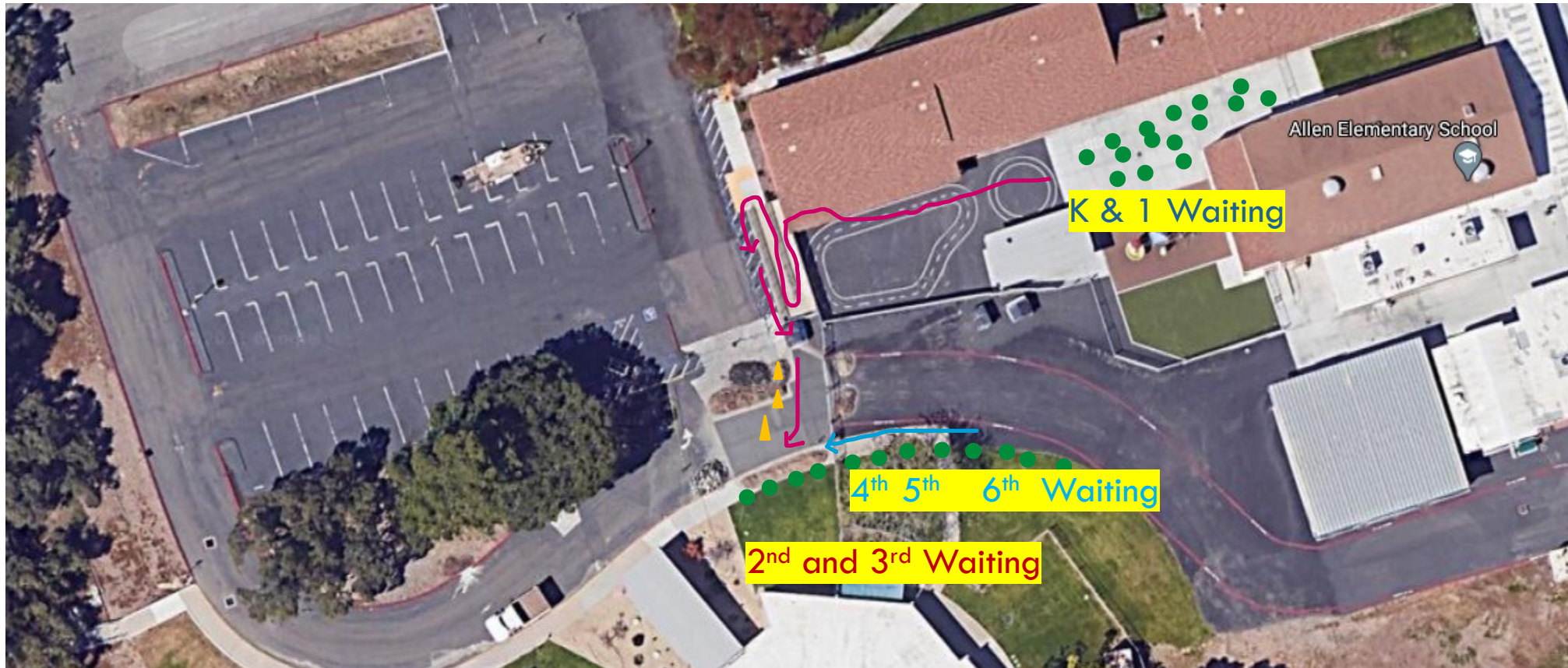


# RESTROOMS

- If the maximum occupancy of a restroom has been reached, students will need to use another bathroom or return at another time.



# DISMISSAL (STUDENT EGRESS)



WEEKLY MEAL  
DISTRIBUTION  
& CURBSIDE  
LIBRARY  
CHECKOUT



- Will continue every Monday starting on April 12 from 1 pm to 2 pm in front of the school
- A weeks worth of meals will be available at no charge for all students in need of meals
- Library books must be reserved online by Thursday and will be ready by Monday at 1 pm

# CLEANING

## **Shared Resources, such as copy machine, printers, light switches, microwaves...**

- All staff must wash their hands or use hand sanitizer prior to using a shared resource.

## **Restrooms:**

- Staff and student bathrooms will be cleaned throughout the day.
- Staff and student bathrooms will be deep cleaned/sanitized between cohorts and every evening.

## **Classrooms:**

- Between AM/PM cohorts classified staff will help clean the classrooms: It is important that all student materials be removed from the top of their desk.
- The following items/surfaces will be cleaned with a disinfectant spray:
  - Desks/tables
  - Chairs
  - Sink fixtures
  - Countertops
  - Light switches
  - Plastic/acrylic shields
  - Door handles and push bars

QUESTIONS?



**MASK UP, EAGLES!**